COVID-19 Safety Plan Addendum: Required Non-Medical Masks

Effective September 16, 2020 UBC implemented a university-wide policy across UBC-V and UBC-O whereby students, faculty, staff, and visitors are required to wear non-medical masks in common indoor spaces.

Approved by: Andrew Parr, AVP, Student Housing & Community Services

Signature: Date: September 30, 2020

Purpose
In accordance with the COVID-19 Campus Rules, and the Required Non-Medical Mask Addendum, the following document has been developed to outline Student Housing and Community Services (SHCS) incorporation, and use of non-medical masks.

Scope
This addendum is applicable to all UBC-V approved SHCS COVID-19 Safety Plans, including: Bookstore & Campus Mail, Conferences & Accommodations, Student Housing, Parking & Access, Food Services, and Child Care.

Required Mask Wearing in SHCS
✓ SHCS staff are required to wear non-medical masks when in common indoor spaces on campus including; common hallways, stairways, building entryways, washrooms, common areas in residences and other high-traffic areas.

✓ SHCS staff visiting or working in SHCS indoor locations/offices that are not considered to be their “home location/office”, are required to wear a mask upon entering that space and during their time in that work area.

Mask Exceptions in SHCS
SHCS staff working in SHCS locations/offices that are considered to be their “home location/office” are not required to wear a mask upon entering that space, unless the approved safety plan for their work area requires mandatory mask usage (eg. Food Services).

Lunch or Breakroom Mask Exceptions
  o Masks are not required when seated 2 m apart while eating or drinking during a break.
  o Note: The maximum capacity for a break space must be posted and not exceeded.
Office Space Mask Exceptions
- Masks are not required when working in a sole occupant office or enclosed room.
- Individually assigned cubicles in open concept workspaces have been designated to ensure they are 2m apart or have appropriate physical barriers. Therefore, while occupying an assigned workspace, users have the option to remove their non-medical mask when seated or while engaged in activities where the physical distancing requirement is met.
- Non-medical masks are not required in internal office hallways that have been designated as one way, yield to others, or able to meet physical distancing requirements.
- As per UBC’s policy, non-medical masks must be worn:
  - When travelling through building corridors and shared spaces.
  - Any other time that 2m physical distancing cannot be maintained.

Workshop Exceptions
- Non-medical masks are not required when working in a sole occupant workshop or enclosed room.
- Workstations in shared workshops have been designated to ensure they are 2m apart or have appropriate physical barriers. Therefore, while in a shared workshop, users have the option to remove their non-medical mask while engaged in activities where the physical distancing requirement is met.
- As per UBC’s policy, non-medical masks must be worn:
  - When travelling through building corridors and shared spaces.
  - While entering or exiting workshops or while moving from your assigned workshop location, or at any other time that 2m physical distancing cannot be maintained.

Medical Exceptions
- It is important to recognize not all members of the campus community are able to wear a mask safely.
- Some members of SHCS may have medical conditions that prevent them from wearing a mask. Treat mask-exception situations with respect, kindness, and an open mind.
- If you have a medical condition or concern that prevents you from wearing a mask as prescribed, please speak with your manager. They will work with you to find an appropriate solution.

Support and Additional Info
- Connect with your SHCS manager for guidance and support regarding masks.
- Share your experiences, ideas and suggestions with your Local Safety Teams and Joint Occupational Health and Safety Committee members.
- For more information, including details about exceptions, please refer to the COVID-19 Campus Rules (attached) and the Non-Medical Mask FAQs found on the Safety & Risk Services webpage.